

POSTING
(Internal/External)

DATE: May 21, 2008

LOCATION: Marquette County

POSITION TITLE: Chief Financial Officer

POSITION STATUS: Regular Full Time (80 hours biweekly)

CLASSIFICATION: \$29.78/hr----\$40.38/hr CFO scale plus comprehensive benefit package

RESPONSIBILITIES: This position is under the supervision of the Chief Executive Officer and is responsible for providing supervision of the financial departments. This position will direct the work of the finance department staff to include: accounting, accounts payable, purchasing, billing, rep payee, and payroll. This position is also responsible for directing or completing complex financial analyses; interpretation of the impact of legislation; ensuring compliance with all aspects of financial compliance and reporting; systems analysis and design for all aspects of the Agency's financial systems; and general problem solving that may have agency-wide implications.

This position has direct supervision over positions such as: Billing Manager, Accounts Payable Clerk, Senior Accountant, Accounting Specialist, Payroll Clerk, Rep Payee, and others as assigned.

QUALIFICATIONS: Master's Degree in Finance, Public Administration, or Business Administration preferred. Will consider a Bachelor's Degree in Business Administration, Finance, Accounting or related field with a minimum of five years of financial management experience in a local government setting or public accounting with responsibility for budget preparation, computerized accounting, billing and information systems.

Minimum of three years of financial management experience in a health care setting along with progressively responsible supervisory experience. Mental Health experience preferred.

EFFECTIVE: Negotiated with successful applicant.

APPLY TO: Human Resources Department
Pathways
2820 College Avenue
Escanaba MI 49829
906-233-1221
bdemars@up-pathways.org

APPLICATION DEADLINE: Thursday, June 5, 2008

This posting is not to be removed before 5:00 p.m. Thursday, June 5, 2008

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