



**NORTHCARE
JAIL DIVERSION**

CLINICIAN TRAINING

Spring 2011

TRAINING OBJECTIVES

1. Clinicians will understand the CMHSP's legal responsibilities for providing jail diversion screening.
2. Clinicians will understand the two jail diversion options: pre-booking or post-booking.
3. Clinicians will know when to use the Emergency Screening, the Jail Diversion Screening and the Jail Diversion Contact Note to document jail diversion efforts.

STATEMENT OF PURPOSE

There is general consensus that the needs of the community & society at large are better served if persons with serious mental illness, serious emotional disturbance or developmental disability who commit crimes are provided effective & humane treatment in the mental health system rather than be incarcerated by the criminal justice system.

Section 207 of the Michigan Mental Health Code (MMHC) states:

Each community mental health service program shall provide services designed to divert persons with serious mental illness, serious emotional disturbance, or developmental disability from possible jail incarceration when appropriate. These services shall be consistent with policy established by the department.

PRACTICE GUIDELINE

Jail diversion programs are used to prevent or shorten the incarceration of individuals with serious mental illness, developmental disability, or co-occurring disorders who come into contact with the criminal justice system *when their disability has either contributed to the alleged offense and/or if incarceration would seriously exacerbate their disability.*

PRACTICE GUIDELINE CONTINUED

- Jail diversion programs are intended for individuals alleged to have committed misdemeanors or certain, usually non-violent, felonies who **voluntarily** agree to participate in the diversion program.
- Note--while mental health in-jail services may be an important part of an inmate's care, they do not constitute a jail diversion program

WHEN DOES JAIL DIVERSION OCCUR?

- The decision to use mental health services in lieu of incarceration can be reached at any time deemed appropriate: before the individual is taken into custody, after they have been taken into custody or arrested, before or after booking, before or after arraignment, and as a condition of bond or probation. Jail diversion may even be initiated after an inmate is incarcerated.
- Two types of jail diversion
 - **Pre-Booking**
 - **Post-Booking**

FIRST-- PRE-BOOKING

The Basics

Pre-booking diversion generally occurs during the delivery of emergency services, but may occur during routine office hours. Individuals who accept pre-booking diversion become voluntary consumers of mental health services, and no follow-up is required between CMHSP and law enforcement.

PRE-BOOKING PROCESS

- Occurs at the point of the individual's contact with law enforcement officers before formal charges are brought. The officers seek CMHSP assistance to assess individual's mental status and needs.
- Relies heavily on effective interactions between law enforcement officers and community mental health and substance abuse treatment providers.
- A more informal process than post booking, it generally occurring during the provision of emergency services.

PRE-BOOKING CONT'D

- Individual may or may not be hospitalized for psychiatric treatment.
- Individual is linked to an appropriate array of community-based mental health and social services.
- *Intent must be diversion from further legal action.*

PRE-BOOKING SCENARIO

- Officer determines need for mental health assessment/intervention with intent of diverting from arrest.
- Officer transports individual to the hospital or CMHSP for evaluation.
- Evaluation is completed by CMHSP clinician and the individual voluntarily accepts recommendations made for hospital or outpatient services.
- No further follow-up with law enforcement is required.

DOCUMENTING PRE-BOOKING JAIL DIVERSIONS IN ELMER

- Pre-booking jail diversions are best recorded on the Emergency Screening form as a crisis support contact or a pre-admission screening for hospitalization.
- Use the Presenting Problems narrative box to clearly identify the **minor or serious offense that would have likely resulted in arrest, or how the consumer was removed from a situation that could potentially lead to arrest.**
- Verify with law enforcement that the consumer will not be arrested or booked if diverted.

DOCUMENTING PRE-BOOKING JAIL DIVERSIONS CONT'D

1. Document the **Corrections Related Status** as **Diverted from arrest or booking** under the **Demographics** Tab of the Emergency Screen. *Note --if individual is also on probation –chose the diversion radio button rather than the probation radio button.*
2. Document under the **Legal Issues** Tab as
 Jail Diversion - Pre-Booking
3. Document under the **Disposition** tab in the **Clinical Rationale for Disposition/Recommendations** the need for Jail Diversion, Substance Abuse Services, Housing Supports, Primary Medical Supports, Financial Supports, etc.

PRE-BOOKING SUMMARY

Eligibility : Adult with Serious Mental Illness, Developmental Disabilities, or Co-occurring Disorders

Type of Offense: Misdemeanor or non-violent felony

Law enforcement will not pursue legal charges and individual will not go to jail if accepting treatment.

PRE-BOOKING SUMMARY CONT'D

Voluntary-- Involuntary Hospitalizations are not Jail Diversions. However, if following the involuntary hospitalization, the consumer deferred/stipulate or signed the formal voluntary agreement and does not go to jail that would be counted as a successful pre-booking jail diversion.

Reminder --Notify your supervisor if you have documented a jail diversion or if you have any questions about the disposition.

SECOND-- POST-BOOKING

The Basics

- Occurs after the individual has been booked and is in jail, out on bond, or in court for arraignment.
- Clinicians work with the individual and stakeholders such as prosecutors, attorneys, community corrections, parole and probation officers, community-based mental health and substance abuse providers and the courts to develop and implement a diversion plan that can be implemented in the community.

POST-BOOKING BASICS CONT'D

- Post-booking diversion occurs following a request from law enforcement or the individual or family member. If initiated by the individual or the family through the CMHSP, the CMHSP must coordinate with law enforcement to conduct the jail diversion screening process.
- The CMHSP will offer a jail diversion screening within 24 to 48 hours of law enforcement or jail personnel referral, or will conduct an emergency assessment if the situation warrants.

POST BOOKING BASICS CONT'D

The referring agency will be informed if the individual meets both the need and eligibility requirements for jail diversion and CMHSP services. If diversion is ordered by the criminal justice system, the CMHSP will comply with monitoring of the diversion plan as determined by the Court.

POST-BOOKING SCENARIO

- Individual, Jail, Court, Probation identifies need for mental health screening with intent to possibly divert from jail.
- Law enforcement requests CMHSP complete a screening for jail diversion
- Evaluation is completed by a CMHSP clinician to determine: 1. Appropriateness for jail diversion services, and 2. Eligibility for CMHSP services.
- CMHSP provides court with a summary of the screening and recommendations.
- Court makes final determination on diversion

DOCUMENTING POST-BOOKING JAIL DIVERSION IN ELMER

- Follow the **ELMER Clinical Directive for Jail Diversion** under the **HELP Menu** for specific details.
- **For an inmate who is not a current consumer**, the Jail Diversion Screening form is used to document the face to face screening done at the jail. It is located in the **ES** menu.
- The Jail Diversion Contact note is then completed to inform law enforcement of the outcome of the screening and to document law enforcement's decision whether to divert or not.

DOCUMENTING POST-BOOKING JAIL DIVERSION CONT'D

For an open consumer, the primary clinician will be responsible for responding to the request for diversion and will complete the Jail Diversion Contact note without needing to complete the Jail diversion screening form.

POST BOOKING AND INPATIENT CARE

- The situation may arise where you may be completing an **Emergency Screening** for hospitalization to initially document a post-booking jail diversion. Select the appropriate Demographic and Legal Issues to identify the disposition as a post-booking jail diversion.
- Whether the individual is a new consumer or an open consumer, a Jail Diversion Contact Note needs to be completed after the Emergency Screen to document the involvement of the legal system.

DOCUMENTING POST-BOOKING JAIL DIVERSION CONT'D

- You must secure a Release of Information (ROI) to communicate with law enforcement/court. Jail Diversion is a strictly voluntary process and the inmate must consent for information to be released between the two agencies.
- Jail Diversion Contact Note--Clinical Summary/Narrative Box will outline the information gathered to support the disposition you are proposing. The summary contains specific information supporting the diversion (or lack of support) based on the clinical and legal information as well as any other factors that contribute to your recommendation.

DOCUMENTING POST-BOOKING JAIL DIVERSION CONT'D

- Eligibility for services is determined by NorthCare Access. You must fax the Jail Diversion Screen to NorthCare Access before the final recommendation is offered to law enforcement.
- For all individuals considered for jail diversion, a Contact Note is completed identifying eligibility, a summary of the case, and your recommendation as to the request for jail diversion.

DOCUMENTING POST-BOOKING JAIL DIVERSION CONT'D

- ELMER will generate a letter (Print Jail Notice) from the Contact Note to provide notice to law enforcement/court contact person who made the referral regarding the screening results
- The Contact Note is not complete until the clinician enters the information provided by the court as to whether or not diversion was ordered and the terms of the diversion.

DOCUMENTING POST-BOOKING JAIL DIVERSION CONT'D

- The conditions of diversion provided by the court will guide the CMHSP's role in reporting to law enforcement.
- In ELMER, there is an attachment function for the Jail Diversion Contact note so the document(s) from law enforcement can be scanned and attached directly to the note.
- Dispositions other than a Voluntary, Court Sanctioned Diversion, with the CMHSP providing services are not Jail Diversions.

POST-BOOKING SUMMARY

- More formal process than pre-booking
- Requested by legal system. *Note: family member or inmate may request but legal system must be part of the formal process.*
- Intent must be to divert from incarceration or further incarceration rather than provide jail services or temporary psychiatric hospitalization with a return to jail
- Individual must voluntarily consent to services
- Individual must meet NorthCare Access eligibility criteria for services

THINGS TO REMEMBER

Eligibility : Adult with Serious Mental Illness, Developmental Disabilities, or Co-occurring Disorders

Type of Offense: Misdemeanor or non-violent felony

Law enforcement will not pursue legal charges and individual will not go to jail(or remain in jail) if accepting treatment

Voluntary-- Involuntary Hospitalizations are not Jail Diversions; must meet NorthCare Access eligibility criteria to receive CMHSP services

QUIZ QUESTIONS

1. Both pre booking and post booking require a jail diversion screen in ELMER.

True or false (false)

QUIZ QUESTION

2. An individual who has been arrested may request a jail diversion screening

True or false (true)

QUIZ QUESTION

3. An inmate, already doing time, cannot be diverted

True or false (false)

QUIZ QUESTION

4. If there is a jail diversion request for an open consumer, the clinician can document the diversion in a clinical progress note and SAL the contact as a CSM or SC service.

True or false (false)

QUIZ QUESTIONS

5. A release of information from the individual being considered for diversion is necessary for the CMHSP to share their findings with law enforcement

True or false (true)